

AgentOffice v10 Release Notes

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The AgentOffice v10 primary purpose was a technical release for Vista compatibility, along with providing AgentOffice with an updated look. AgentOffice v10 has no new pertinent features of functionality.

Area's of Interest:

- Overview of New Look-n-Feel Changes
- Applied Technical Updates
- New Download Option
- System Requirements

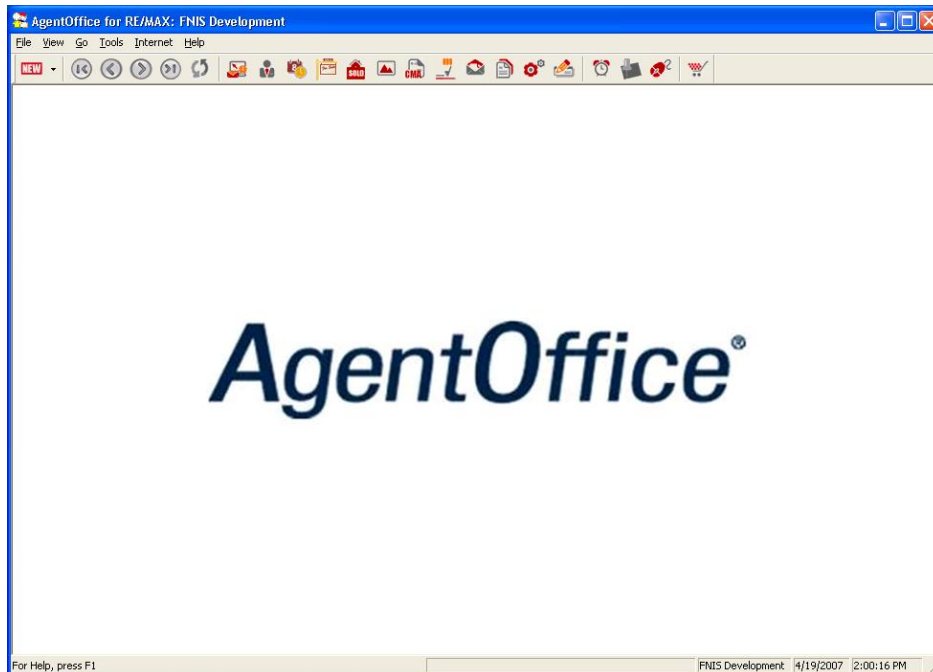
New AgentOffice Logo

Below are the new AgentOffice and AgentOffice for RE/MAX logo



Customize Background

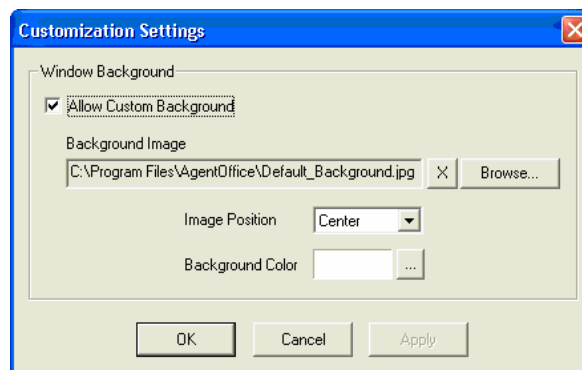
AgentOffice v10 provides capabilities to define the program background color and image. By default the generic program will use the new AgentOffice logo and for AgentOffice for RE/MAX will default with the RE/MAX balloon. Users may change background image to desired images such as company logo or personal images if they choose. Functionality is similar to defining "wallpaper" for the operating system.



To Customize Background

Below are the steps to customize AgentOffice background:





1. With all modules closed, select Tools > Setup Options.
2. Double clicks Customization Settings and the following customization screen displays:










































3. The user selects the Browse button and selects desired background image. Once the user selects the background image, the user may select Image Position. Then selects desired background color. For example, the default AgentOffice install will default with a centered AgentOffice logo and with the background color of white.

New Toolbar Button Images

Below lists the new toolbar button images, the old button images and a quick action description of the buttons.

New Button Image	Prior Button Image	Action
		“New” action button
		First record



		Previous record
		Next record
		Last record
		Refresh
		Launches Desktop module
		Launches Contact module
		Launches Scheduler module
		Launches Listings module
		Launches Sold module
		Launches Presentations module
		Launches CMA Maker module
		Launches Word Processing module
		Launches E-mail module
		Launches Document Manager module
	Plan Manager	Launches Plan Manager module (New button on toolbar)
		Launches Checkbook module
		Launches Schedule an Activity dialog
		Launches Notetix dialog
		Launches "Other" Program options
		Opens browser to purchase other AgentOffice products and services

























New Activity Oriented Images

This section outlines the new activity oriented images along with screen shots displaying the new activity images.

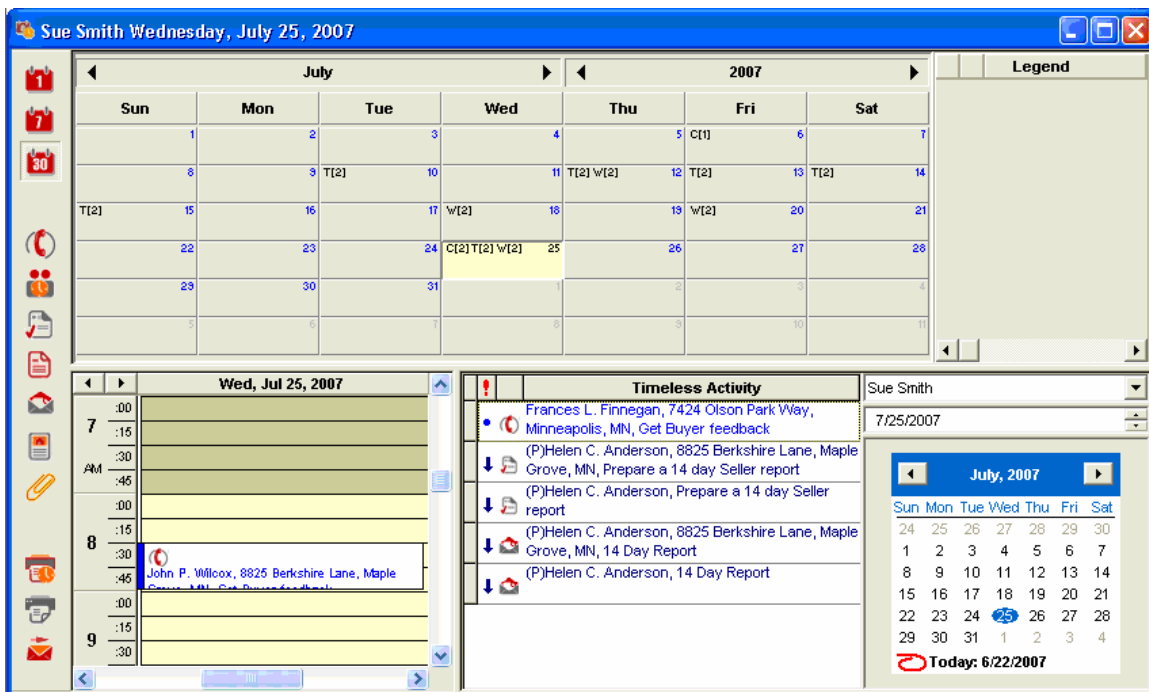
AgentOffice Activity Images Outline

Below lists the new activity oriented images, the old activity oriented images and a quick description of the images.

New Button Image	Previous Button Image	Action
		Opens day view in Scheduler module

		Opens week view in Scheduler module
		Opens month view in Scheduler module
		Represents activity type "Call"
		Represents activity type "Appointment"
		Represents activity type "To-Do"
		Represents activity type "Letter"
		Represents activity type "E-mail"
		Represents activity type "Promo"
		Represents activity type "Other"
		"Print Schedule" function in the Scheduler module
		"Print Letters" function in the Scheduler module
		"Send E-mails" function in the Scheduler module

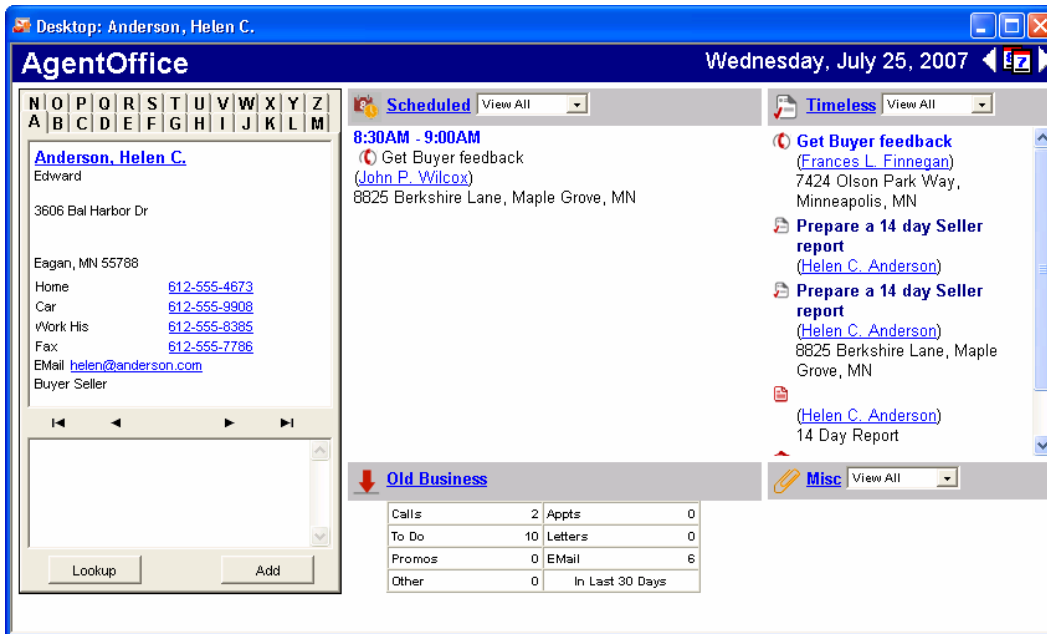
New AgentOffice Scheduler Screen Shot



The screenshot displays the AgentOffice Scheduler interface for user Sue Smith on Wednesday, July 25, 2007. The main window is divided into several sections:

- Calendar View:** A monthly calendar for July 2007. The 25th is highlighted in yellow, indicating the current date. Activities are marked with icons: a phone for calls and a document for reports. The 25th shows a call at 8:30 AM and a report at 9:00 AM.
- Time-based Activity View:** A detailed view of the current day's schedule. It shows a call with John P. Wilcox at 8:30 AM and a report at 9:00 AM.
- Timeless Activity View:** A list of tasks and reports. The first task is a call with Frances L. Finnegan at 7:25 AM. Other tasks include reports from Helen C. Anderson, such as 'Prepare a 14 day Seller report' and '14 Day Report'.
- Legend and Navigation:** A legend box is visible on the right side. Navigation arrows and a 'Today' indicator (6/22/2007) are also present.

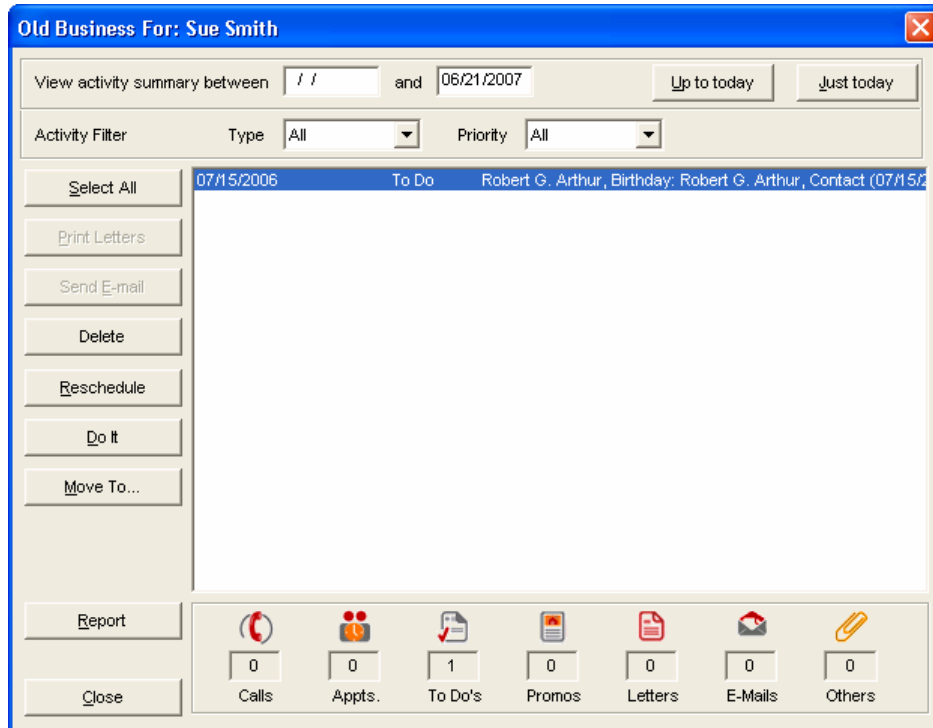
New AgentOffice Desktop Screen Shot



New AgentOffice Plan Manager Screen Shot



New AgentOffice Old Business Screen Shot

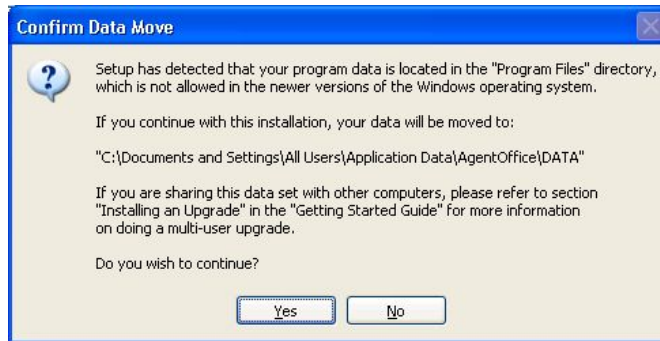


Installation Information

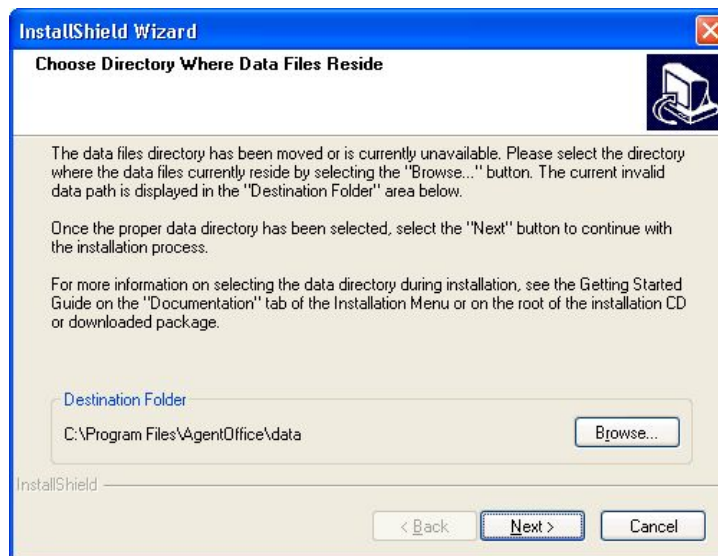
- Default installation installs program files to C:\Program Files\AgentOffice
- The installation defaults for the following items to ... \Documents and Settings\All Users\Application Data\AgentOffice\ (exact path may vary depending on OS)
 - Data
 - Graphics
 - RetsPhoto
 - Olagnt32.ini
 - Hspell.hse
 - Hspell.hue
- Install no longer requires a reboot.

Upgrading Information

- Upgrade rules and processes defined below are true on all compatible operating systems.
- Upgrade no longer requires a reboot.
- If active “data” is not located in the Program Files directory, the AgentOffice upgrade will not move the AgentOffice data. The data will remain in original location.
 - Example 1 – if program is c:\ols and data is c:\ols\data, upgrade will leave data in original location.
 - Example 2 – if networked and upgrade a workstation, the upgrade will not move the data on a workstation.
- If active “data” is on the local machine and located in program files, the system will automatically move the data to the ... \Documents and Settings\All Users\Application Data\AgentOffice\ (exact path may vary depending on OS) and display the following message when upgrading.



- In a multi-user environment, the server has been upgraded with a data move and when upgrading the workstation the upgrade cannot locate the data, the system will display the following message (for more detailed multi-user upgrade information, refer to the Getting Started Guide) (If data hasn't been moved, upgrade will proceed without the prompts below.):
 - Recommended the user shares the new data location on server and maps drive on workstation prior to running upgrades on workstations.



(Same screens also displayed on repair and uninstall functions when data cannot be located.)

- Upgrade will move the following items to the\Documents and Settings\All Users\Application Data\AgentOffice\ (exact path may vary depending on OS)
 - Graphics
 - RetsPhoto
 - Olagnt32.ini
 - Hspell.hse
 - Hspell.hue

Backup/Restore Updates

The backup and restore program has been overhauled and the following are items of note:

- Updated look with tab driven functionality.
- The backup file by default includes time stamping in the file name, “olsback_*timestamp*.zip”. A user may continue backup to the same location and not have to delete or rename prior backups. With time stamping, each file has its own unique file name. (User may disable file time stamping in the backup settings if they desire.)
- The restore no longer restores to the location the data was when the backup was performed. The data now looks to the ini file for data path and restores to active data location.

General Information

- Document Manager now has Drag-n-Drop functionality.
 - For example, you may have the Documents tab open on a contact record. The user can drag a document from a Windows Explorer folder to the documents tab.
- The Scheduler has updated controls and because of this the “legend” functionality or steps have changed. To use the “legend” function, with the Month view, select the date, hold down “Shift” and select the end date and the Legend dialog appears.

New Download Option

With the v10 release, AgentOffice will provide options to download AgentOffice v10 (along with standard CD shipping).

- The download package is approximately 210 MB. Total required space to download/install is 600 MB to support extracted install package and exe file.
- The download package is a self extracting executable and when selected extracts information by default to the C:\Downloads\AgentOffice Install folder and run launch.exe.
 - The directory structure of extracted files is identical to the CD structure and can be burned to a CD to run on other machines.
 - The install contents do not remove once the install is completed and if desired needs to be manually deleted.

System Requirements

	Minimum	Recommended
Processor	500 MHz Pentium® compatible	1 GHz Pentium compatible
Storage Space**	200 MB extra hard drive space	500 MB extra hard drive space
RAM	128 MB RAM	512 MB RAM*
Internet Connection	Dial Up	Broadband/High Speed
Browser	Internet Explorer v6 SP1 or higher	
Monitor	VGA display with 800x600 resolution with 256 color or higher Video	
Video Card	VGA video card with 1 MB of RAM or higher	
E-mail	MAPI compliant e-mail program installed (such as Outlook® Express)	

* To download comparable properties from your MLS system, you must have the recommended RAM.

** If downloading, add 600 MB to support download package and extract install package.

Compatible Operating Systems

- Windows® Vista Professional versions
- Windows Vista Home versions
- Windows XP Professional SP2
- Windows XP Home SP2
- Windows 2000 Professional SP4

- Windows 2000 Server SP4

Compatible MAPI Email Products±

- Outlook
- Outlook Express
- Eudora
- Lotus Notes

± Enhanced e-mail is only compatible with Outlook. All other formats will support plain text.